



STUDY TEAM CHARTER

PURPOSE (VISION): WRITE A FEW SENTENCES DESCRIBING WHY YOU EXIST AS A TEAM AND WHAT YOU INTEND TO ACHIEVE TOGETHER.

OPERATING PRINCIPLES: WHAT ARE THE SPECIFIC BEHAVIORS AND OPERATING PRINCIPLES YOU AGREE TO IN ORDER TO ACHIEVE THE RESULTS YOU DESIRE AS INDIVIDUALS AND AS A TEAM?

Communication (What basic communication guidelines will you agree to? How will you approach giving and receiving feedback?)

Leadership (What leadership/administration does the team need? (setting meeting times, agenda, other types of communication) How will leadership be determined/shared?)

Coordination (How will you share responsibility and accountability for team results and ensure everyone is aligned?)

COMMUNITY: WHAT TEAM CULTURE, NETWORKS AND RELATIONSHIPS BEYOND THE TEAM DO YOU WANT TO CREATE? HOW WILL YOU SUPPORT ONE ANOTHER IN MAINTAINING FOCUS AND BALANCE – AS INDIVIDUALS AND AS A TEAM?

Collaboration (How will you share different ideas and ensure that everyone is contributing and being listened to? How will you evaluate ideas and make decisions?)

Knowing the Team (How will you discover and fully utilize the diverse personalities, strengths, knowledge, skills and talents on your team?)

Conflict (How will you ensure that team members feel free to express their point of view? How will you resolve differences of opinion, enforce operating principles, and recognize cultural and personal preferences?)

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